

**Greater New Bedford Regional Vocational Technical High School**  
**SPECIAL EDUCATION PARENT'S ADVISORY COUNCIL BYLAWS**

**Article I:** Name: SPED PAC

The name of this organization shall be the Special Education Parent's Advisory Council (SPED PAC).

**Article II:** Purpose

The purpose of this organization shall be to:

- Establish better understanding and communication between parents/guardians and school officials;
- Provide support for special education to meet the needs of all students with disabilities;
- Advise the School Committee on matters that pertain to the education, health and safety of students with special needs.

**Article III:** Membership

Membership is open to all parents, educators, and other interested community members.

**Article IV:** Meetings

The PAC shall hold two meetings (Fall and Spring). The schedule of meeting dates shall be determined by the Chairperson. Additional meetings may be called by the Chairperson or by written petition to the Clerk by three or more voting members of the PAC.

An annual meeting shall be held each May for the purpose of electing officers. Officers shall take office at the September meeting of the PAC.

**Article V:** Voting

Voting privileges shall be afforded to all members; however, a vote may be taken only if at least two-thirds of the PAC members present are parents or guardians of children receiving or seeking special education services.

**Article VI:** Officers

The officers of the PAC shall consist of a Chairperson or co-Chairpersons, a Vice-President and a Clerk. Officers shall be elected at the Annual Meeting by a majority of the members present.

It shall be the responsibility of the Chairperson(s) to preside over all meetings of the PAC.

It shall be the responsibility of the Vice-Chairperson to preside over meetings of the PAC, in the absence of the Chairperson(s).

It shall be the responsibility of the Clerk to post all meeting notices, receive correspondence and maintain the records of the PAC, including the minutes of all PAC meetings.

## **SPECIAL EDUCATION PARENT'S ADVISORY COUNCIL BYLAWS (continued)**

### **Article VII: Operational Procedures**

The PAC shall operate under the authority of MGL Chapter 766 Regulation 600.0 through 603.0.

The PAC shall operate all meetings under parliamentary procedure, as established by Robert's Rules of Order, except in cases where Robert's Rules of Order conflict with Massachusetts General Laws or these Bylaws.

### **Article VIII: Committees**

Committees, standing or special, shall be appointed by the PAC Chairperson(s).

### **Article IX: Bylaw Amendment Procedures**

These Bylaws may be amended at any PAC meeting, provided that the amendment shall be submitted in writing at a previous PAC meeting and the notice has been given as to the date, time and place of the vote on the amendment.

All amendments shall require a two-thirds vote of the membership present to pass.